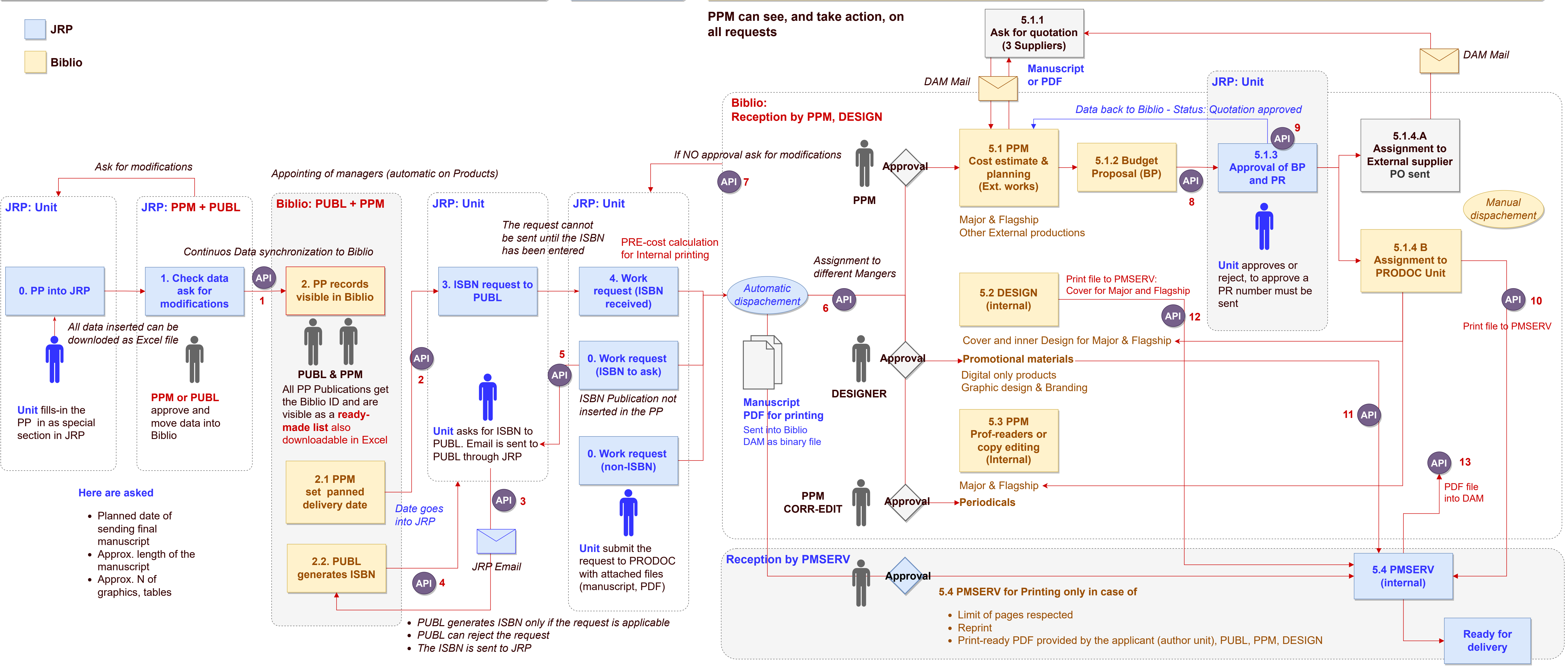


JRP  
Biblio



*In red Production or Work Requests from JRP, the others are entered directly in Biblio or are the result of the scheduling flow (eg PPM assigns a Cover design to DESIGN or a Proof reading is assigned by DESIGN to PPM proof reader)*

- 0. PUBL**  
Publishing Plan for
- Book
  - Brief
  - Code of practice
  - Factsheet
  - Guide
  - Compendium
  - Edited volume
  - Guidelines
  - Handbook
  - Monograph
  - Report
  - Journal article
  - Journal
  - Official meeting
  - Paper
  - Periodical. .

- 4. PUBL**  
Planning, Costing and Managing
- Major report
  - Flagship report
  - Executive summary

- 5.1 PPM**  
Planning, Costing and Managing production
- Flagship report
  - Book
  - Code of practice
  - Guide
  - Guidelines
  - Handbook/manual
  - Report
  - Generic brief
  - Policy brief
  - Research brief
  - Statistical brief
  - Executive Summary
  - Fact sheet
  - Journal article
  - Working paper
  - Background paper
  - Discussion paper

- 5.4 PMSERV**
- Cards
  - Print-ready PDF provided by the applicant (author unit), PUBL, PPM, DESIGN

- 5.2 DESIGN (Int)**  
Cover and inside design for
- Major report
  - Flagship report
  - Guidelines
  - Handbook
  - Monograph
  - Report
- Cover and inside design for
- Policy Brief
  - Research Brief
  - Code of practice
  - Guide
- Design of Digital only products
- Digital narratives (infostories) - PP
  - Data visualizations - PP
  - Mobile apps (for example ILC report)
  - Illustrations/Graphics/Iconography
  - Animation / social media cards

- Design of Promotional and identity materials
- Flyer
  - Brochure
  - Poster
  - Banner
  - Invitation
  - Stationery
  - Certificates
  - Bloc notes
  - Pens
  - USB key
  - Lanyard
  - Mug
  - Flugs
  - Badge
  - Other products

- Graphic design and branding
- Visual identity
  - Campaign & Event design
  - Branding check
  - Signage
  - Design of branding assets
  - Template design

- 5.3 PPM/CORR-EDIT**  
Prof-reading or copy editing for
- Major Book
  - Flagship report
  - Book
  - Guidelines
  - Handbook/manual
  - Report

- Periodicals
- International Journal of Labour Research (ACTRAV)
  - World of Work Magazine